

**UNITED STATES CONSUMER PRODUCT SAFETY  
IMPROVEMENT ACT (CPSIA) SECTION 102**

**CERTIFICATE OF CONFORMITY**

**UNIQUE IDENTIFIER:** VIRCO C0C044

**PRODUCT/SERIES DESCRIPTION** Virco PH.D.® Executive Series

**ITEM /SERIES:** All PH.D.® Executive Series units inclusive of models 2638A, 2638AP and 2638AGEL including the various configurations, options and finishes.

**CERTIFICATION: BASED ON A REASONABLE TEST PROGRAM, THIS PRODUCT COMPLIES WITH ALL RULES, BANS, STANDARDS, OR REGULATIONS APPLICABLE TO THE PRODUCT UNDER THE CPSIA OR ANY OTHER ACT ENFORCEABLE BY THE CPSC INCLUDING (List all rules, bans, standards and applicable to the product):**

- 21 C.F.R. Part 1303 (Ban of Lead-Containing Paint and Certain Consumer Products Bearing Lead-Containing Paint).

**CERTIFICATION DATE:** June 23, 2009

**CERTIFIED BY:**

**MANUFACTURER NAME:** Virco Mfg. Corporation  
**ADDRESS:** 2027 Harpers Way  
**CITY STATE/PROVINCE:** Torrance, California  
**ZIP/POSTAL CODE:** 90501  
**COUNTRY:** USA

**DATE AND PLACE OF MANUFACTURE:**

The following information will help you interpret the 9-digit date code on the right-hand side of Virco's UPC labels.


**NOTICE**

TO PREVENT STRUCTURAL FAILURES AND POSSIBLE INJURY, FURNITURE SHOULD NOT BE USED OTHER THAN FOR ITS INTENDED PURPOSE AND SHOULD BE INSPECTED REGULARLY FOR LOOSE OR MISSING SCREWS OR RIVETS, METAL FATIGUE, CRACKS, BROKEN WELDS, MISSING ATTACHMENTS, LOOSE STAPLES, AND GENERAL INSTABILITY. FURNITURE THAT IS DAMAGED OR APPEARS TO BE UNSTABLE SHOULD IMMEDIATELY BE REMOVED FROM SERVICE, REPORTED TO THE FACILITY MANAGER, AND REPLACED OR REPAIRED.

FOR INFORMATION ON FURNITURE MAINTENANCE, OR TO REPORT FURNITURE WHICH REQUIRES SERVICE, CALL VIRCO TOLL FREE AT 1-800-44VIRCO. REPAIRS SHOULD ONLY BE MADE USING FACTORY AUTHORIZED PARTS AND METHODS.

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BLK01 - CHRM  
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- The next two digits, which are always in the range of 01 to 99, indicate the assembly line on which the labeled product was manufactured; 01= assembly line 1, and so on.
- The next digit, which is always in the range of 1 to 3, indicates the shift during which the labeled product was manufactured; 1= first shift, and so on.
- The next two digits, which are always in the range of 01 to 31, indicate the specific day of the production month; 01= the first of the month, and so on.
- The next digit, which is always a letter in the range of A to L, indicates the production month; A=January, B=February, and so on.
- The next two digits indicate the production year; 00= the year 2000, 01=2001, and so on.
- The first digit, which is always either 1 or 2, indicates the manufacturing site of the labeled product; 1=Virco Torrance, CA and 2=Virco Conway, AR.

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**TEST DATE:**

**June 19 and 23, 2009**

**THIRD PARTY TEST LABORATORY:**

**Applied Technical Services, Incorporated**

**ADDRESS:**

**1049 Triad Court**

**CITY STATE/PROVINCE:**

**Marietta, Georgia**

**ZIP/POSTAL CODE:**

**30062**

**COUNTRY:**

**U.S.A.**

**RECORDS CONTACT:**

**NAME:**

**Scott L. Fletcher, Director of Engineering**

**COMPANY:**

**Virco Mfg. Corporation**

**ADDRESS:**

**2027 Harpers Way**

**CITY, STATE ZIP CODE:**

**Torrance, California 90501**

**PHONE NUMBER:**

**(310) 533-0474**

**E-MAIL ADDRESS:**

**ScottFletcher@virco.com**